

*Governance and Audit Committee Meeting
Monday 9 April 2018 at 10.00am
Fifth Floor Meeting Room, 5th Floor, 12/22 Linenhall Street, Belfast*

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| 1 | Welcome and apologies | | Chair |
| 2 | Declaration of Interest | | Chair |
| 3 | Minutes of the previous meeting held on 22 February 2018 | | Chair |
| 4 | Matters Arising | | Chair |
| 5 | Chair's Business | | Chair |
| 6 | Corporate Governance | | |
| | <ul style="list-style-type: none"> • Assurance Framework 2017-19 Review as at April 2018 <i>(for recommendation to PHA Board for approval)</i> • Business Continuity Management revised Plan and Policy <i>(for recommendation to PHA Board for approval)</i> • Health and Safety Policy as at February 2018 | <p>GAC/12/04/18 (for approval)</p> <p>GAC/13/04/18 (for approval)</p> <p>GAC/14/04/18 (for approval)</p> | <p>Mr McClean</p> <p>Mr McClean</p> <p>Miss Taylor</p> |
| 7 | Internal Audit | | |
| | <ul style="list-style-type: none"> • IA Progress Report - <i>To Follow</i> • IA Year End Follow Up on previous Recommendations 2017/18 • IA Shared Services • IA Strategy and Plan - <i>To Follow</i> | <p>GAC/15/04/18 (for noting)</p> <p>GAC/16/04/18 (for noting)</p> <p>GAC/17/04/18 (for noting)</p> <p>GAC/18/04/18 (for approval)</p> | <p>Mrs McKeown</p> <p>Mrs McKeown</p> <p>Mrs McKeown</p> <p>Mrs McKeown</p> |
| 8 | Finance | | |
| | <ul style="list-style-type: none"> • Fraud Liaison Officer Update Report | <p>GAC/19/04/18 (for noting)</p> | <p>Mr Cummings</p> |
| 9 | PHA GAC Annual Report | | Chair |
| 10 | Draft PHA Annual Report <i>(For recommendation to PHA Board for approval)</i> | <p>GAC/20/04/18 (for noting)</p> <p>GAC/21/04/18 (for approval)</p> | <p>Chair</p> <p>Mr McClean</p> |

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| 11 | Draft PHA Governance Statement <i>(For recommendation to PHA Board for approval)</i> | GAC/22/04/18 (for approval) | Mr McClean |
| 12 | Emergency Planning <ul style="list-style-type: none">• Emergency Preparedness - Joint Annual Report (2016-2017)• JREP Mass Casualty Plan (appendix to JREP)• PHA Port Health Plan 2018 <i>(For recommendation to PHA Board for approval)</i> | GAC/23/04/18 (for approval) | Ms Carey |
| 13 | Details of next meeting: Wednesday 6 June 2018 at 10.00am, Fifth Floor Meeting Room, 5 th Floor, 12/22 Linenhall Street, Belfast | | |