

**Governance and Audit Committee Meeting  
22 February 2018, at 10:00 am,  
5<sup>th</sup> Floor Meeting Room, 12-22 Linenhall Street, Belfast, BT2 8BS**

<b>No</b>	<b>Item</b>	<b>Paper</b>	<b>Sponsor</b>
1.	Welcome and Apologies		Chair
2.	Declaration of Interests		Chair
3.	Minutes of the previous meeting held on 11 October 2017		Chair
4.	Chair's Business <ul style="list-style-type: none"> <li>NIAO Director and Manager Responsibilities</li> </ul>		Chair
5.	Matters Arising		Chair
6.	Corporate Governance <ul style="list-style-type: none"> <li>Corporate Risk Register as at 31 December 2017</li> <li>Gifts and Hospitality Register</li> <li>Review of Standing Orders <i>(for recommendation for PHA board approval)</i></li> <li>Review of Standing Financial Instructions <i>(for recommendation for PHA board approval)</i></li> <li>Review of PHA Scheme of Delegated Authority <i>(for recommendation for PHA board approval)</i></li> </ul>	<p><b>GAC/01/02/18 (for noting)</b></p> <p><b>GAC/02/02/18 (for noting)</b></p> <p><b>GAC/03/02/18 (for approval)</b></p> <p><b>GAC/04/02/18 (for approval)</b></p> <p><b>GAC/05/02/18 (for approval)</b></p>	<p>Ms Taylor</p> <p>Ms Taylor</p> <p>Ms Taylor</p> <p>Mr Cummings</p> <p>Mr Cummings</p>
7.	Internal Audit Progress Report – <i>To follow</i>	<b>GAC/06/02/18 (for noting)</b>	Mrs McKeown
8.	External Audit: PHA Audit Strategy 2017-18	<b>GAC/07/02/18 (for noting)</b>	Mr Lynn
9.	Finance <ul style="list-style-type: none"> <li>Timetable for the Annual Accounts and Report Process 2017/18</li> <li>Fraud Liaison Officer Update Report</li> </ul>	<p><b>GAC/08/02/18 (for noting)</b></p> <p><b>GAC/09/02/18 (for noting)</b></p>	<p>Mr Cummings</p> <p>Mr Cummings</p>
10.	Direct Award Contract Mid-year Report	<b>GAC/10/02/18 (for noting)</b>	Ms Taylor
11.	Information Governance Action Plan Update	<b>GAC/11/02/18 (for noting)</b>	Ms Taylor
12.	Any other business		
13.	Date of next meeting <i>9 April 2018 at 9.30 am – to be confirmed</i> 5 <sup>th</sup> Floor Meeting Room, 12/22 Linenhall Street, Belfast		