

## agenda

<b>Title of Meeting</b>	Public Health Agency Governance and Audit Committee
<b>Date</b>	28 February 2019 at 10.00am
<b>Venue</b>	Fifth Floor Meeting Room, 12/22 Linenhall Street, Belfast

- |   |  |  |             |
|---|--|--|-------------|
| 1 | Welcome and Apologies  |  | Chair       |
| 2 | Declaration of Interests   |  | Chair       |
| 3 | Minutes of the previous meeting held on 12 December 2018   |  | Chair       |
| 4 | Matters Arising  |  | Chair       |
| 5 | Chair's Business   |  | Chair       |
| 6 | Corporate Governance   |  |             |
|   | <ul style="list-style-type: none"> <li>• Corporate Risk Register as at 31 December 2018</li> </ul>   | <b>GAC/01/02/19<br/>(for approval)</b> | Mr McClean  |
|   | <ul style="list-style-type: none"> <li>• Business Continuity Management revised Plan and Policy<br/><i>(For recommendation to PHA Board for approval)</i></li> </ul> | <b>GAC/02/02/19<br/>(for approval)</b> | Miss Taylor |
|   | <ul style="list-style-type: none"> <li>• Review of Standing Orders<br/><i>(For recommendation for PHA Board approval)</i></li> </ul>                                 | <b>GAC/03/02/19<br/>(for approval)</b> | Mr McClean  |
|   | <ul style="list-style-type: none"> <li>• Review of Standing Financial Instructions<br/><i>(For recommendation for PHA Board approval)</i></li> </ul>                 | <b>GAC/04/02/19<br/>(for approval)</b> | Mr Cummings |
|   | <ul style="list-style-type: none"> <li>• Controls Assurance - Process for Providing Assurance for Year Ending 31 March 2019</li> </ul>                               | <b>GAC/05/02/19<br/>(for noting)</b>   | Miss Taylor |
| 7 | Internal Audit   |  |             |
|   | <ul style="list-style-type: none"> <li>• Progress Report</li> </ul>  | <b>GAC/06/02/19<br/>(for noting)</b>   | Mrs McKeown |

- Shared Services Update **GAC/07/02/19** Mrs McKeown  
**(for noting)**
- 8 External Audit – PHA Audit Strategy 2018-19 **GAC/08/02/19** Mr Lynn  
**(for noting)**
- 9 Finance
  - Timetable for the Annual Accounts and Report Process 2018/19 **GAC/09/02/19** Mr Cummings  
**(for noting)**
  - Fraud Liaison Officer Update Report Mr Cummings
- 10 Information Governance Action Plan Update **GAC/10/02/19** Miss Taylor  
**(for noting)**
- 11 Data Protection Impact Assessment Policy and Guidance **GAC/11/02/19** Miss Taylor  
*(For recommendation for PHA Board approval)* **(for approval)**
- 12 Any Other Business.
- 13 Details of next meeting:  
*Wednesday 17 April 2019 at 10.00am*  
*Fifth Floor Meeting Room, 12/22 Linenhall Street, Belfast*