

**4th Meeting of the Public Health Agency
Governance and Audit Committee
4 March 2010 at 10:00 am, in the Conference Room
PHA, 18 Ormeau Avenue, Belfast, BT2 8HS**

A G E N D A

| No | Item | Sponsor |
|-----------|---|----------------|
| 1. | Apologies | - J Erskine |
| 2. | Chair's Business | - J Erskine |
| 3. | Minutes of the previous meeting (14 January 2010) | - J Erskine |
| 4. | Matters Arising | - J Erskine |
| | 4.1 Lay Member | |
| | 4.2 Annual Accounts Schedule | |
| | 4.3 NAO Audit Committee Self Assessment Checklist (GAC/03/10) | |
| 5. | Draft Action Plan arising from the Governance and Audit Committee's Self Assessment of Committee Effectiveness in January 2010 (GAC/04/10) | - J Erskine |
| 6. | Governance | - E McClean |
| | 6.1 Information Governance Policies (GAC/05/10) | |
| | 6.2 Controls Assurance Update | |
| | 6.3 Risk Register (GAC/06/10) | |
| 7. | Internal Audit Update (GAC/07/10) | - C McKeown |
| 8. | PHA Final Accounts Update | - P Cummings |
| 9. | External Auditors Plan for 2009/10 (GAC/08/10) | - M Pitt |
| 10. | Any other Business | - |
| 11. | Date and Time of Next Meeting Wednesday 19 May at 10 am in the Conference Room, Ormeau Avenue | |