

MINUTES

**Minutes of the 84th Meeting of the Public Health Agency board
held on Thursday 19th May 2016 at 1:30pm,
ARC Healthy Living Centre, 116-122 Sallys Wood
Irvinestown, BT94 1HQ**

PRESENT:

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| Mrs Julie Erskine | - Deputy Chair |
| Mrs Mary Hinds | - Director of Nursing and Allied Health Professionals |
| Mr Edmond McClean | - Director of Operations |
| Councillor William Ashe | - Non-Executive Director |
| Mr Brian Coulter | - Non-Executive Director |
| Mr Leslie Drew | - Non-Executive Director |
| Mr Thomas Mahaffy | - Non-Executive Director |
| Ms Deepa Mann-Kler | - Non-Executive Director |
| Alderman Paul Porter | - Non-Executive Director |

IN ATTENDANCE:

- | | |
|------------------------|--|
| Mr Robert Graham | - Secretariat |
| Mr Paul Cummings | - Director of Finance, HSCB |
| Mrs Fionnuala McAndrew | - Director of Social Care and Children, HSCB |
| Mrs Joanne McKissick | - External Relations Manager, PCC |

APOLOGIES:

- | | |
|-------------------|--|
| Mr Andrew Dougal | - Chair |
| Dr Eddie Rooney | - Chief Executive |
| Dr Carolyn Harper | - Director of Public Health/Medical Director |

		Action
44/16	Item 1 – Welcome and Apologies	
44/16.1	The Chair welcomed everyone to the meeting and noted apologies from Mr Andrew Dougal, Dr Eddie Rooney and Dr Carolyn Harper.	
45/16	Item 2 - Declaration of Interests	
45/16.1	The Chair asked if anyone had interests to declare relevant to any items on the agenda. No interests were declared.	

46/16 Item 3 – Minutes of previous meeting held on 16 March 2016

46/16.1 The minutes of the previous meeting, held on 16 March 2016, were approved as an accurate record of the meeting.

47/16 Item 4 – Matters Arising

39/16 PHA Business Plan 2016/17

47/16.1 The Chair asked for an update on the PHA Business Plan, which had been approved by the Board at its last meeting. Mr McClean confirmed that the Plan had been sent to the Department, and that the Chief Executive had received correspondence stating that the Department was content with the Plan.

25/16.3 Telemonitoring Evaluation

47/16.2 Mr Coulter asked about telehealth and noted the recurrent issues with regard to the full budget not being utilised, and added that this was unacceptable. He said he did not know whether this would be picked up within the evaluation report and asked that the Board be briefed on this.

48/16 Item 5 – Chair’s Business

48/16.1 The Chair expressed her thanks to Jenny Irvine and the staff at the ARC Healthy Living Centre for hosting today’s PHA Board meeting.

49/16 Item 6 – Presentation on ARC

49/16.1 Ms Jenny Irvine from ARC Healthy Living Centre delivered a presentation to members entitled, “Creating conditions for health, wealth and wellbeing”. She gave an overview of the history of the area and how the centre was founded and highlighted the improvements experienced by the local population including higher educational attainment, lower unemployment, increased rates of adult literacy, improved wellbeing and lower rates of suicide.

49/16.2 Ms Irvine outlined how early interventions could make savings in the longer term and showed how ARC is helping families get access to the services they need. She finished by outlining the

reasons why ARC has been successful and her hopes for the future of the Centre.

49/16.3 Ms Mann-Kler said that she had been impressed with the facilities and the range of projects, and she asked what Ms Irvine saw as the future challenges. Ms Irvine said the biggest challenge is continuing to manage expectations and maintaining all of the services in the current economic climate. She added that she had once been asked how it could be proven that ARC had made a difference, and she said that the impact of the closure of the facility would show what difference it makes.

49/16.4 Alderman Porter asked about the financial sustainability of the facility. He noted that the potential savings that could be made which were outlined in the presentation could not be made immediately, but in the longer term. Ms Irvine said that the business model for health needed to be changed, particularly the view of the relationship between the service and its users. She added that as part of the next phase, she wanted the community to own the GP centre and rent it to GPs.

49/16.5 Mr Drew said that he was struck with the partnership approach and would be keen to see the wellbeing centre being successful.

49/16.6 The Chair thanked Ms Irvine for her presentation.

50/16 Item 7 – Presentation on Community Planning

50/16.1 The Chair welcomed Ms Kim McLaughlin and Mr Alan Mitchell from Fermanagh and Omagh District Council, Mr Paul Cavanagh from the Western Local Commissioning Group and Ms Fionnuala McKinney from the Western Trust to the meeting for a discussion on Community Planning. Mr McClean introduced the item and asked Ms McLaughlin to give a presentation on the progress Fermanagh and Omagh District Council is making in the development of its Community Plan.

50/16.2 Ms McLaughlin began her presentation by acknowledging the support of the Public Health Agency in assisting the Council in the development of its Community Plan. She gave an overview of the structure of the Council and the timeline for the development of the Plan before passing over to Mr Mitchell who took members through the proposed list of priorities, outcomes

and indicators.

50/16.3 Mr Cavanagh said that the Local Commissioning Group had strong links with the previous Council and that these relationships are being maintained. He said that, with regard to the high level outcomes, it is important that the indicators can be measured. Ms McKinney endorsed this, and said she had found the process of working with the Council in the development of its Plan an easy one, and that there has been a huge amount of support and guidance with the involvement of the community, and that this approach is to be applauded. Mr McClean said that the challenge now is to achieve the outcomes, and in order to do that he asked what can be done that is different to what has been done before?

50/16.4 Mrs McAndrew thanked Ms McLaughlin for her presentation and said that she was interested in the partnership working e.g. childcare partnerships. She noted that there is a lot of data being collected and asked how all of it is being put together. Ms McLaughlin said that through the Trust, the Council has been able to access data, but has also been working with other partners to identify where there are gaps. Ms McAndrew said that it is important to recognise what is happening in the community. Mr Mitchell advised that he had looked at primary indicators as well as a range of secondary indicators.

50/16.5 Mr Coulter said that he anticipated that funding would be a challenge. Ms McLaughlin advised that there is no additional funding for community planning, but she said that this work is about avoiding duplication of effort, building relationships and sharing resources.

50/16.6 The Chair thanked Ms McLaughlin, Mr Mitchell, Mr Cavanagh and Ms McKinney for their attendance at the meeting and participation in the discussion.

51/16 Item 8 – Finance Update – PHA Financial Performance Report (PHA/01/05/16)

51/16.1 Mr Cummings presented the year-end Finance Report to members. He advised that the final accounts have been submitted for audit and that so far no major issues have emanated from the audit. He said that PHA finished the year

with a surplus of £174k.

- 51/16.2 Mr Cummings noted that PHA had a number of budget lines which relate to demand-led services, for which there was a lower uptake than anticipated, this resulted in £750k being returned to DHSSPS. He added that there was a surplus of £2m from the overall HSC budget of £4.6 billion.
- 51/16.3 Mr Cummings said that 2015/16 had been a satisfactory year for PHA, but that there were challenges ahead for 2016/17 with a further 10% budget reduction taking effect.
- 51/16.4 Mr Coulter expressed concern with the underspend in demand-led services, particularly Lifeline, given that the level of suicides is at an all-time high. Mr Cummings said that the budget was allocated based on previous expenditure patterns, and given that there had been issues subsequently resolved with the provider regarding the invoices raised, it was an unfair comparison. Mr Brendan Bonner, who was in attendance for Item 11, explained to members that 70% of people who commit suicide are not in contact with statutory mental health services. He added that PHA does a lot of work to promote the Lifeline service, and it is now a well-recognised service.
- 51/16.5 Mr Coulter said that he understood the points being made, but still felt that if there is an underspend of almost one-third of the budget; it was time to review this. Mr McClean said that PHA would use any surplus to fund other initiatives in the areas of suicide and self-harm.
- 51/16.6 Mr Drew asked whether the budget of £3.5m for the new service was appropriate. Mr Bonner said that the current programme costs £2.5m, and reiterated that PHA would fund other suicide prevention initiatives, for example £100k was invested in North and West Belfast. Mr McClean added that the business case being presented today is about a new type of model, and developed against the potential availability of £3.5m. He added that given the differences, direct comparisons needed to be treated with caution. Mr Cummings agreed to look at how the spend is reported next year.
- 51/16.7 Members noted the Finance Report.

52/16 Item 9 – Governance and Audit Committee Update (PHA/02/05/16)

- 52/16.1 Mr Coulter advised that the minutes of the meeting of 4 February 2016 were available for members for noting. He gave members an overview of the main issues discussed at that meeting.
- 52/16.2 Ms Mann-Kler noted that there were five Priority One recommendations and asked if there were any concerns. Mr Coulter said that the Committee has kept a close eye on these and is content with the updates on progress that have been provided at recent meetings.
- 52/16.3 Members noted the Governance and Audit Committee update.

53/16 Item 10 – PHA Assurance Framework (PHA/03/05/16)

- 53/16.1 Mr McClean said that the Assurance Framework is reviewed annually and brought to the Board for approval. He highlighted the key changes as outlined in the cover paper.
- 53/16.2 Ms Mann-Kler asked about the Donaldson Review and how the lessons learnt from Serious Adverse Incidents are shared. Mrs Hinds explained that there is a SAI Review Group which PHA chairs, and it is changing the focus to look more at the learning. She added that there has been a thematic review completed recently on falls and that a review of choking is ongoing. Furthermore, she said that PHA is working with the South Eastern Trust to review suicides in prison.
- 53/16.3 Members approved the PHA Assurance Framework.

54/16 Item 11 – Final Business Case for the Provision of the “Lifeline” Crisis Intervention Service for Northern Ireland (PHA/04/05/16)

- 54/16.1 Mr Brendan Bonner and Miss Rosemary Taylor were invited to address the Board on this item.
- 54/16.2 Miss Taylor reminded members that a public consultation on the Lifeline service has been carried out between August and November 2015 and an options paper presented to the PHA Board in January 2016. Following this, and taken into

consideration the comments raised by Board members and from the public consultation, a full business case was developed. In summary, she said that the preferred option is option 5 which separates the Lifeline helpline and follow-on support services. She added that these follow-on services will be enhanced to include complementary services, and all the services will be secured through procurement, via one regional contract plus five contracts for locally based services.

54/16.3 Mr Coulter asked if there was a possibility of a service provider from outside Northern Ireland taking on the service. Mr Bonner said that there has been interest from an organisation in England.

54/16.4 The Chair thanked Miss Taylor and Mr Bonner for their work in the completion of the business case.

54/16.5 Members approved the business case.

55/16 Item 12 – Performance Management Report – Corporate Business Plan and Commissioning Plan Directions Targets for period ending 31 March 2016 (PHA/05/05/16)

55/16.1 Mr McClean invited Miss Taylor to present the year-end Performance Management Report.

55/16.2 Miss Taylor advised members that of the 69 targets in the Plan, the year-end position showed that 50 were rated as “green”, 16 as “amber” and 3 as “red”. The three rated “red” relate to telehealth, long term conditions and Family Nurse Partnership, and the “red” rating was due to issues outside PHA’s control.

55/16.3 Ms Mann-Kler asked whether this Report was submitted to DHSSPS, but Miss Taylor said that it was mainly for internal monitoring purposes.

55/16.4 The Chair suggested that there should be another colour for those targets which are outside PHA’s control.

55/16.5 Mr Coulter raised concern about those targets which have remained “amber” throughout the year, e.g. AMR and HCAs, and asked whether the targets that have been set are realistic. Miss Taylor said that some of these targets are not set by PHA.

55/16.6 Members noted the Performance Management Report.

56/16 Item 13 – Update on PHA Procurement Plan (PHA/06/05/16)

56/16.1 Mr McClean said that PHA provides an annual update to the Board on its Procurement Plan, and that this update showed the progress on the various procurement exercises. He noted that no two procurement exercises are the same, and that due to the high value of these exercise, there is increased scrutiny and challenge.

56/16.2 Members noted the update on the PHA Procurement Plan.

57/16 Item 14 – Any Other Business

57/16.1 Mrs Hinds advised members that PHA's Mary McElroy received the Chief Nursing Officer's Award for Safety at the RCN Nurse of the Year Awards on 12 May, and that the HSCB's Robert Sowney received an Outstanding Achievement Award. Members agreed that the PHA Board should send its congratulations to both.

Chair

58/16 Item 15 – Date and Time of Next Meeting

Date: Thursday 16 June 2016
Time: 1:30pm
Venue: Conference Rooms 3+4
12/22 Linenhall Street
Belfast
BT2 8BS

Signed by Chair:



Date: 16 June 2016