

**41<sup>st</sup> Meeting of the Public Health Agency board to be held on  
Thursday 19 April 2012, at 1:30pm,  
Public Health Agency, Conference Rooms 1 & 2,  
2<sup>nd</sup> Floor, 12-22 Linenhall Street, Belfast, BT2 8BS**

**A G E N D A**

<b>No</b>	<b>Item</b>	<b>Paper</b>	<b>Sponsor</b>
1.	Apologies		Chair
2.	Declaration of Interest		Chair
3.	Chair's Business		Chair
4.	Chief Executive's Business		Chief Executive
5.	Minutes of the PHA board Meeting held on 15 March 2012		Chair
6.	Matters Arising		Chair
7.	Finance Performance Report	<b>PHA/01/04/12 (for Noting)</b>	Mr Cummings
8.	Programme Expenditure Monitoring System (PEMS) Report	<b>PHA/02/04/12 (for Noting)</b>	Mr McClean
9.	Programme Report: Research & Development	<b>PHA/03/04/12 (for Noting)</b>	Dr Harper
10.	Governance:		
	10.1 Verbal briefing from Chair of G&A Committee		Mrs Erskine
	10.2 PHA Assurance Framework	<b>PHA/04/04/12 (for Approval)</b>	Mr McClean
	10.3 Information Governance Update and Strategy	<b>PHA/05/04/12 (for Noting)</b>	Mr McClean
	10.4 Records Management Strategy	<b>PHA/06/04/12 (for Approval)</b>	Mr McClean

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|------|---|--|---------------------------|
| 10.5 | Fraud Policy and Plan   | <b>PHA/07/04/12<br/>(for Approval)</b> | Mr Cummings               |
| 10.6 | PHA Scheme of Delegated Authority   | <b>PHA/08/04/12<br/>(for Approval)</b> | Mr McClean                |
| 10.7 | Standing Orders and Standing Financial Instructions   | <b>PHA/09/04/12<br/>(for Approval)</b> | Mr McClean<br>Mr Cummings |
| 11.  | Management Statement Financial Memorandum   | <b>PHA/10/04/12<br/>(for Noting)</b>   | Mr McClean                |
| 12.  | Safety & Quality:<br>Patient Client Experience Standards Report   | <b>PHA/11/04/12<br/>(for Noting)</b>   | Mrs Hinds                 |
| 13.  | Any Other Business  |  | Chair                     |
| 14.  | Date, Time and Venue of Next Meeting:<br>Date: Thursday 17 May 2012<br>Time: 1:30pm<br>Venue: Public Health Agency<br>Conference Rooms 1 & 2<br>2 <sup>nd</sup> Floor<br>12-22 Linenhall Street<br>Belfast<br>BT2 8BS |  | Chair                     |