

**Minutes of the Eighteenth Meeting of the Public Health Agency board
Thursday 17 June 2010, 2:15pm, Kinnego Room, Lough Neagh Discovery
Centre, Oxford Island, Lurgan, Co Armagh, BT66 6NJ.**

PRESENT:

Ms M McMahon	Chair
Dr E Rooney	Chief Executive
Dr C Harper	Director of Public Health/Medical Director
Mrs M Hinds	Director of Nursing & Allied Health Professionals
Mr E McClean	Director of Operations
Mrs J Erskine	Non-Executive Director
Dr J Harbison	Non-Executive Director
Ms M Karp	Non-Executive Director
Mr T Mahaffy	Non-Executive Director
Cllr C Mullaghan	Non-Executive Director (from 2:30pm)
Cllr S Nicholl	Non-Executive Director
Mr R Orr	Non-Executive Director

IN ATTENDANCE:

Mrs M Black	Assistant Director of Health & Social Wellbeing Improvement (for Item 62/10)
Mrs F McAndrew	Director of Social Care and Children, HSC Board (from 2:40pm)
Mrs T McCaig	Head Accountant Financial Management (representing Mr P Cummings)
Mrs R Parks	Secretariat

APOLOGIES:

Mr P Cummings	Director of Finance, HSC Board
Ms M Hully	Chief Executive, Patient and Client Council

54/10 Chair's Business

The Chair welcomed members to the meeting.

The Chair gave an update of appointments attended since the last PHA board meeting (20/05/10).

- Chair and Chief Executive met with the new NICONFED Director, Mrs Heather Moorehead to discuss shared priorities.
- Attended Positive Destinations Launch at Long Gallery. Mrs McMahon supported by Mr Orr commented favourably on the initiative which focused on 14-17 year olds at risk of falling between services.
- Attended Active Places: building healthy environments at QUB: Speakers Prof. James Sallis (San Diego University); Michael Hegarty, PLACE and Steven Patterson, SUSTRANS. The Chair commented in particular on Mr Hegarty's practical focus on urban design, exercise and cycling issues.
- The Chair and Mr Orr attended a number of PCC road shows including:
 - Bangor – Carers
 - Belfast – Mental Health
 - Armagh – General
 - Ballymena – to follow
 - Londonderry – to follow

55/10 Chief Executive's Business

The Chief Executive gave an update of appointments attended since the last PHA board meeting (20/05/10).

- On 28 May the Chief Executive had a constructive

meeting with Business in the Community.

- On 3 June the Chief Executive and Mr Compton, Chief Executive HSBC, met with the Health Committee on the Joint Commissioning Plan. He felt the Committees questions were informed, fair and appreciated the impact of prevention in the system.
- On 4 June the Chief Executive attended a very positive Health Inequalities Half Day Workshop. Dr Harper indicated that the next steps would be an internal debrief; keeping the focus on practical aspects as far as possible.
- On the 9 June the Chief Executive, Mr McClean and Mrs M Black met with Derry Healthy Cities and representatives of Derry & Strabane District Council. The Chief Executive commented favourably on the work of Derry Healthy Cities and related organisations in the area.
- On 15 June the Chief Executive and the Chair attended a meeting with An Munia Tober, to see their work and meet with Irish Travellers; he noted the poor health outcomes of many Travellers and was encouraged by the very positive role of women in this group breaking new ground.
- On 16 June Chief Executive attended FARSET Workshop at the Long Gallery, Stormont, where the Minister launched the 'Death by Postcode' Report.

56/10 Minutes of Meeting held on 20 May 2010

Members agreed the minutes of the meeting of 20 May 2010 as an accurate record and the minutes were duly signed by the Chair.

57/10 Minutes of Special Meeting held on 27 May 2010

Members agreed the minutes of the meeting of 27 May 2010 as an accurate record and the minutes

were duly signed by the Chair.

58/10 Minutes of Special Meeting held on 1 June 2010

Members agreed the minutes of the meeting of 1 June 2010 as an accurate record and the minutes were duly signed by the Chair.

59/10 Matters Arising from Previous Meeting

49/10 – Finance Report PHA 01/05/10

In relation to final accounts Mr Cummings agreed to give a more detailed account at the Governance and Audit committee meeting on 1 June 2010.

- Mr Cummings presented the final accounts to the GAC & Special board Meeting 1 June 2010.

51/10 – Performance Management Report PHA 02/05/10

In response to a question raised by Mr Orr about the status of reduction in pregnancies, Mrs McAndrew, Director of Social Care and Children, HSCB, undertook to clarify the matter with the Department.

Mrs McAndrew submitted the following briefing:

- The advice from DHSSPS is as follows:

Information Sharing Protocol.

This has been completed. There are some final issues to be signed off by Dept in relation to data protection. It is anticipated that this will be published in September at the latest.

Child Sexual Activity Strategy

I am advised that there is no work current ongoing or planned to develop this strategy

60/10 Finance Report PHA 01/05/10

Mrs McCaig tabled draft budget report templates, Mrs McCaig confirmed that the Quality Assurance process

will be completed by 23 June 2010, and subsequently she will be able to populate figures to these budget report templates.

Mrs McCaig confirmed that she would speak to each Directorate to ensure accuracy.

Mrs McCaig confirmed that a budget report summary will be tabled at each PHA board Meeting.

In response to a question from Mr McClean on Goods and Services budget, only direct running costs were transferred from legacy organisations. Work has yet to be compiled on indirect costs e.g. PHA share of the rates for County Hall, Ballymena.

Mr Nicholl queried the use of the term 'Admin and Management' for all PHA staff. Dr Harper noted different terminology used by Department of Health (April 2010) regarding PCT staff.

**61/10 Consultation on the labels of alcoholic drinks
PHA 01/06/10**

Dr Harper advised members that the paper supported Option 3.

Councillor Mullaghan asked about exemptions. Dr Harper indicated that certain products because of their size (miniatures) were problematic. The Chair asked Dr Harper to confirm whether or not this area was Devolved to the Northern Ireland Assembly.

**62/10 Health & Social Wellbeing Improvement Plan,
2010/11 & Beyond PHA/02/06/10**

Mrs Black provided a presentation outlining the structure and proposed content of the Health & Social Wellbeing Improvement Plan. It was noted that the development of this plan was a target requirement in Priorities for Action 2009/10. Completion of the Plan was not possible however until the DHSSPS Priorities for Action 2010/11 were known.

Mrs Black highlighted a number of specific areas including:

- Child and Youth Development
- Prevention of Ill Health and Improving Wellbeing
- Income and Employment
- Sustainable Communities
- Workforce Development

Dr Harbison asked about the circulation of this document and requested in drafting terms for some sections to be tightened.

Members also asked for an indication of funding against each of the areas.

An important missing component is the final review document on Investing for Health and the responses to this.

Mr Orr in supporting this document noted its very significant aspirations.

A number of members expressed concern that it could be interpreted that the PHA alone had responsibility for tackling Inequalities, Poverty and Unemployment; it was agreed that the document would be amended to highlight the Public Health Agency's role in supporting actions by other bodies in this regard.

Dr Harper agreed to review the language used in the document in relation to poverty, in terms of what the Public Health Agency can or cannot reasonably do.

Dr Harper

63/10 Draft PHA Business Plan 2010/11 PHA 03/06/10

Mr McClean outlined a number of final amendments to this document.

The Members approved the PHA Business Plan.

In response to members questions he indicated that the document would be circulated widely including through the PHA Internet Website, Intranet, shared

with the DHSSPS, HSCB , Trusts, Local Government and key partners in other statutory, voluntary and community organisations.

Mr McClean

It was noted that regular reports on progress and achievement would be brought back to the board.

Mr McClean

64/10 Date and time of next meeting

Date: 19 August 2010

Time: 2:15 pm

Venue: Board Room, Gransha Park House,
Londonderry.

Signed: _____ (Chair) Date: _____