

**Minutes of the 22nd Meeting of the Public Health Agency board
Thursday 21 October 2010, at 2:15pm, in the Ann Brown Room,
Farset International, 466 Springfield Road, Belfast, BT12 7DW.**

PRESENT:

Ms M McMahon	-	Chair
Dr E Rooney	-	Chief Executive
Dr C Harper	-	Director of Public Health/Medical Director
Mrs M Hinds	-	Director of Nursing & Allied Health Professionals
Mr E McClean	-	Director of Operations
Mrs J Erskine	-	Non-Executive Director
Ms M Karp	-	Non-Executive Director
Cllr C Mullaghan	-	Non-Executive Director
Cllr S Nicholl	-	Non-Executive Director
Mr R Orr	-	Non-Executive Director
Mr P Cummings	-	Director of Finance, HSC Board
Mrs F McAndrew	-	Director of Social Care and Children, HSC Board

IN ATTENDANCE:

Dr R Smithson	-	Consultant in Communicable Disease Control (for item 11)
Dr L Doherty	-	AD Health Protection Service (for item 12)
Mrs C McAuley	-	Secretariat

APOLOGIES:

Dr J Harbison	-	Non-Executive Director
Mr T Mahaffy	-	Non-Executive Director

90/10

Chair's Business

Action

The Chair welcomed members to the meeting.

The Chair gave a verbal update on appointments she had attended since the last PHA board meeting (16/9/10) which are listed below.

- The Stay Safe Conference - 23 September.
- The Kestrel DVD launch - 29 September.
- Belfast Healthy Cities- Social Marketing: An approach to tackling health inequalities - 29 September.
- Bryson Annual Review and AGM - 29 September.
- Users film screening documentary, QFT - 7 October.
- Action Mental Health Lecture and AGM - 11 October.
- NICON Seminar on Membership Model - 13 October.
- Healthy Cities - Healthy Spending vs. Healthy Outcomes - 20 October.

91/10

Chief Executive's Business

The Chief Executive gave a verbal update on appointments he had attended since the last PHA board meeting (16/9/10) which are listed below.

Mental Health First Aid (MHFA) and applied suicide prevention training - 7 October.

Royal College of Psychiatrist Young People Event - 8 October.

UTV's 7:30 live show re Organ Donation - 11 October.

Launch of Healthy food for Alls publication a good practice guide - 18 October.

- 92/10 Minutes of the PHA Governance and Audit Committee held on 1 June 2010.**
Members agreed the minutes of the 1 June 2010 meeting as an accurate record and the Chair duly signed the minutes.
- 93/10 Minutes of the PHA board meeting held on 19 August 2010.**
Members agreed the updated changes requested by Mrs Erskine and Mr Orr as an accurate record and the Chair duly signed the minutes.
- 94/10 Minutes of the Special PHA board meeting held on 8 September 2010.**
Members agreed the updated changes as an accurate record and the Chair duly signed the minutes.
- 95/10 Minutes of the PHA board meeting held on 16 September 2010.**
Members agreed the minutes of the meeting of 16 September 2010 as an accurate record and the minutes were duly signed by the Chair.
- 96/10 Matters Arising**
65/10 – Comments on Corporate Calendar
The Chair thanked members for feedback on Corporate Calendar arrangements. Following discussion on options the following arrangements were made:
- Date: PHA board meetings will continue to be held on the 3rd Thursday of each month.
- Time: Meetings will remain in the afternoon
1:45pm for Confidential session
2:15 pm for Public Session.

Venues: 9 Belfast Area
1 Ballymena PHA facility
1 Londonderry PHA facility
1 Armagh PHA facility

97/10 Schedule of PHA Events

Mrs Erskine reported it would be beneficial to non executive members of the board for the timetable of events be circulated, well in advance.

Dr Harper suggested that the PR Planner be circulated to members for interest and information.

It was agreed the PR planner would be circulated to members.

Mr McClean

98/10 PHA board workshop topics

The Chair presented the schedule of topics for PHA board workshops.

Members agreed topics for each month in order of priority for November 2010 to March 2011.

Agreed order of topics are as follows:

December - Health Improvement/ECCH
January - Business Planning 2011/12 / Finance
February - Joint Commissioning Plan with HSCB
March - Quality and safety forum / Organ Donation.

99/10 Finance Report

Mr Cummings talked members through the Finance Report.

He reported the financial position in the wider HSC continues to cause concern as there are significant funding shortfalls.

Mr Cummings advised that Salaries and Wages slippage was still occurring month on month but stated as the PHA was a new organisation and still in the process of filling its staffing structures, it was inevitable that slippage would occur.

Members noted the Financial report.

100/10 Performance Monitoring - MIPB Benefits Realisation Plan

Mr McClean presented the MIPB Benefits Realisation Plan to members.

He advised the PHA is required to submit a quarterly benefits realisation report to MIPB, setting out progress and forthcoming activities on the strategic benefits and contributing measures from the establishment of the Agency.

Mr McClean advised of the 12 measures monitored, 10 have a RAG status of green and 2 have a RAG status of amber.

He advised the measures highlighted as amber are in relation to;

Strategic Benefit 2 - Reduction of HSAIs
Strategic Benefit 4 - Patient and Client Experience Standards.

He advised member that mitigation actions are noted in the report.

Members approved the report.

101/10 Childhood Immunisations

Dr Harper introduced Dr Richard Smithson to members.

Dr Smithson presented a presentation on Childhood Immunisations to members.

The presentation set out the current childhood immunisation schedule for Northern Ireland. It showed the current vaccine uptake rates and how they have performed over the past ten years, comparing Northern Ireland with the rest of the United Kingdom. It also demonstrated how we manage to maintain comparatively high MMR uptake during this period.

It also set out the effect on vaccine preventable diseases using a few examples.

It explained how the Health Protection Duty Room responds to cases of disease.

It looked to the future and discussion on what our challenges will be.

The Chair thanked Dr Smithson for the very informative presentation.

Members noted the presentation.

102/10 Health Care Acquired Infections

Dr Harper introduced Dr Doherty to members.

Dr Doherty verbally updated members on the HCAI Monthly Report and presented Health Care Acquired Infections presentation to members. Areas discussed were CDI and MRSA Progress Charts, Performance Exceptions Reports, Action Plan and RAG Ratings.

The Chair thanked Dr Doherty for her very informative presentation.

Members noted the HCAI Report for September 2010.

103/10 Users and Carers as Stakeholders in the delivery of Adult Mental Health

Mrs Hinds presented proposals in respect of HSCB and PHA Users and Carers as Stakeholders in the Delivery Of Adult Mental Health Services for noting.

Members approved the implementation of the recommendations set out in the report.

104/10 Any other business

Health Intelligence Briefing

The All Ireland Traveller Health Study (AITHS)

The Chief Executive tabled the All Ireland Traveller Health Study briefing to members.

He congratulated the work of Adele Graham, Head of Health Intelligence and Improvements and colleagues, for the tremendous amount of work which had been undertaken to condense such a large document (250 pages), in to an excellent briefing drawing, drawing out key issues.

The Chair also commented on the excellence of the briefing.

105/10 Date and time of next meeting

Date: Thursday 18 November 2010

Time: 2:15pm

Venue: Conference Room A

NICVA

61 Duncairn Gardens

Belfast

BT15 2GB

Signed: _____ (Chair) Date: _____