HSC Public Health Agency

41st Meeting of the Public Health Agency board to be held on Thursday 19 April 2012, at 1:30pm, Public Health Agency, Conference Rooms 1 & 2, 2nd Floor, 12-22 Linenhall Street, Belfast, BT2 8BS

A G E N D A

No	**Item**	**Paper**	**Sponsor**
1.	Apologies		Chair
2.	Declaration of Interest		Chair
3.	Chair's Business		Chair
4.	Chief Executive's Business		Chief Executive
5.	Minutes of the PHA board Meeting held on 15 March 2012		Chair
6.	Matters Arising		Chair
7.	Finance Performance Report	**PHA/01/04/12 (for Noting)**	Mr Cummings
8.	Programme Expenditure Monitoring System (PEMS) Report	**PHA/02/04/12 (for Noting)**	Mr McClean
9.	Programme Report: Research & Development	**PHA/03/04/12 (for Noting)**	Dr Harper
10.	Governance:		
	10.1 Verbal briefing from Chair of G&A Committee		Mrs Erskine
	10.2 PHA Assurance Framework	**PHA/04/04/12 (for Approval)**	Mr McClean
	10.3 Information Governance Update and Strategy	**PHA/05/04/12 (for Noting)**	Mr McClean
	10.4 Records Management Strategy	**PHA/06/04/12 (for Approval)**	Mr McClean

10.5	Fraud Policy and Plan	**PHA/07/04/12 (for Approval)**	Mr Cummings
10.6	PHA Scheme of Delegated Authority	**PHA/08/04/12 (for Approval)**	Mr McClean
10.7	Standing Orders and Standing Financial Instructions	**PHA/09/04/12 (for Approval)**	Mr McClean Mr Cummings
11.	Management Statement Financial Memorandum	**PHA/10/04/12 (for Noting)**	Mr McClean
12.	Safety & Quality: Patient Client Experience Standards Report	**PHA/11/04/12 (for Noting)**	Mrs Hinds
13.	Any Other Business		Chair
14.	Date, Time and Venue of Next Meeting: Date: Thursday 17 May 2012 Time: 1:30pm Venue: Public Health Agency Conference Rooms 1 & 2 2nd Floor 12-22 Linenhall Street Belfast BT2 8BS		Chair