

Minutes of the Tenth Meeting of the Public Health Agency board held at 2.15pm on Thursday 17 December 2009, in the Conference Room, Ormeau Avenue Unit, 18 Ormeau Avenue, Belfast BT2 8HS

PRESENT:

Ms M McMahon	-	Chair
Dr E Rooney	-	Chief Executive
Ms M Hinds	-	Director of Nursing & Allied Health Professionals
Dr C Harper	-	Director of Public Health/Medical Director
Mrs J Erskine	-	Non-Executive Director
Dr J Harbison	-	Non-Executive Director
Ms M Karp	-	Non-Executive Director
Mr T Mahaffy	-	Non-Executive Director
Mr C Mullaghan	-	Non-Executive Director
Mr S Nicholl	-	Non-Executive Director
Mr R Orr	-	Non-Executive Director

IN ATTENDANCE:

Mr P Cummings	-	Director of Finance, HSC Board
Mrs F McAndrew	-	Director of Social Care and Children, HSC Board
Ms R Taylor	-	Assistant Director, Planning & Corporate Services (representing Mr McClean)
Ms M Tennyson	-	Assistant Director of Allied Health Professions (for item 94/09)
Mr S Wilson	-	Assistant Director, Communications and Knowledge Management (for information)
Ms D McNamee	-	Senior Manager, Public Health Agency
Ms M McCrory	-	Marketing Manager, Public Health Agency

Ms H Fyfe - Secretariat

APOLOGIES:

Mr E McClean - Director of Operations

Ms M Hully - Chief Executive, Patient and Client Council

Before the meeting commenced Mr Stephen Wilson, Ms Deidre McNamee and Ms Margaret McCrory gave a brief update on PHA's recent success on winning the UK Mental Health Media Award in the category for raising public awareness for the campaign 'Don't cover up your problems'. Members congratulated staff on this prestigious achievement.

86/09 Chair's Business

The Chair welcomed members to the meeting.

The Chair offered condolences to Mr McClean on his mother's bereavement.

The Chair gave an update of appointments she had attended since the last PHA board meeting (19/11/09).

87/09 Chief Executive's Business

The Chief Executive advised members that he and Directors would attend the Mid Year Accountability Review with the Department on 18 December 2009.

A letter from DHSSPSNI was tabled on "Hospital Hygiene and Cleanliness". The Chief Executive advised members that Ms Hinds and Mr D Sullivan (DHSSPS) will be taking this forward.

The Chief Executive also advised that a Priorities

for Action Workshop has been scheduled for 7 January 2010 with Departmental and Board colleagues. This will give colleagues an opportunity to engage actively to shape next year's priorities.

The Chief Executive also referred to a workshop scheduled for 21 December 2009 to discuss knowledge management. Board members will have an opportunity to consider this area in depth at the PHA board workshop in January.

The Corporate Plan was also distributed at the meeting.

88/09 Minutes of the Previous Meeting held on 15 October 2009

Members agreed the minutes of the meeting on 15 October 2009 as an accurate record and the minutes were duly signed by the Chair.

89/09 Minutes of the Previous Meeting held on 19 November 2009

The Chair noted that the minutes will be amended as the last paragraph should read 85/09 not 71/09.

It was agreed that future minutes will record attendees as being present either for the duration of the meeting or in relation to specific papers they present.

H Fyfe

90/09 Matters Arising from Previous Meeting

The RQIA report from the first phase of its Child Protection Review and the Health Committee report on the Inquiry into Obesity have been received by the Chief Executive

The Chair advised that given its size the RQIA

report had not been circulated however it is available on the RQIA website:
www.rqia.org.uk/publications/index

She advised that the Health Committee report on the Inquiry into Obesity would be circulated to members.

H Fyfe

CEMACH Perinatal Mortality Report 2007

The Chair reported that CEMACH already has some information on neonatal transfers and Dr Bell (Director) CEMACH has agreed to ask the London office to provide Northern Ireland level data where available.

Performance Monitoring Report

The PCC work is now complete but needs to go to the Department/Minister before wider circulation. Miss Hully has offered to do a short presentation at the February PHA board meeting on the findings.

Ms Hully

Health and Social Care Mental Health and learning Disability Taskforce (Bamford)

The Chief Executive met with John Compton to discuss the key issues raised at the last PHA board meeting. It was agreed that the paper presented to the PHA board had not adequately reflected the shared responsibility for leading the taskforce.

Details of the PHA role in the Taskforce will be confirmed before the first meeting on 17 January 2010.

91/09 Finance Report

Mr Cummings updated members on the Financial Performance Report 31/10/09.

The document was noted.

92/09 Performance Monitoring Report

Ms Taylor presented the Performance Monitoring Report in Mr McClean's absence. The report was noted.

93/09 PHA Staff Structures

Ms Hinds apologised to members that while this document was on the agenda to be tabled, it should have been on the agenda for the confidential session, and would be discussed in that part of the meeting.

94/09 PPI Consultation Scheme

Ms Hinds introduced Ms Tennyson, Assistant Director, Allied Health Professions, who gave a short presentation on the PPI paper (04/12/09).

Ms Hinds thanked Ms Tennyson for the informative presentation and asked for any comments.

Members approved the document which will now be submitted to the DHSSPS.

Ms Tennyson thanked Brendan Bonner (PHA) and John McGrath (HSCB) for their help with this area of work.

95/09 H1N1 Swine Influenza update

Dr Harper updated members regarding this item.

She advised that numbers of cases were reducing. Vaccinations have been completed. She reported that the HSCB are in discussions with GPs to

encourage participation with other professionals in this programme.

Mr Nicholl suggested liaising with media to promote the progress that has been made.

Comments were noted.

96/09 Date and Time of Next Meeting

The next meeting will be held on **Thursday, 21 January at 2:15 pm in the Main Room, Third Floor, Grosvenor House, 5 Glengall Street, Belfast, BT12 5AD**

Signed: _____ **(Chair) Date:** _____