

**GOVERNANCE AND AUDIT COMMITTEE MEETING**  
**13 December 2012 at 08:30 am,**  
**Conference Room, Ormeau Avenue, Belfast, BT2 8HS**

**A G E N D A**

<b>No</b>	<b>Item</b>	<b>Sponsor</b>
1	Welcome and Apologies	Chair
2	Declaration of Interests	Chair
3	Chair's Business	Chair
4	Minutes of Previous Meeting – 11 October 2012	Chair
5	Matters Arising	Chair
6	Corporate Governance	
	- PHA Corporate Risk Register as at 30.9.12	<b>GAC/52/12/12 (For Approval)</b> Mr McClean
	- Controls Assurance Update	<b>GAC/53/12/12 (For Noting)</b> Ms Taylor
	- Corporate Business Plan Requirements Update	
	- Governance Statement	<b>GAC/54/12/12 (For Noting)</b> Ms Taylor
7	Internal Audit	
	- Progress Report	<b>GAC/55/12/12 (For Noting)</b> Ms McKeown
8	Finance	
	- Report to those charged with Governance progress report	<b>GAC/56/12/12 (For Noting)</b> Mr Cummings
	- BSTP Update	<b>GAC/57/12/12 (For Noting)</b> Mr Cummings
9	Safety and Quality	
	- Patient & Client Experience Standards Emergency Department Report	<b>GAC/58/12/12 (For Noting)</b> Mrs Hinds

- Quality Improvement Plans Annual Report 2011/12    **GAC/59/12/12 (For Noting)**    Mrs Hinds
  
- Learning from Serious Adverse Incidents    **GAC/60/12/12 (For Noting)**    Mrs Hinds

10 Any other business    Chair

11 Date of next meeting    Chair

**Date:** 14 February 2013

**Time:** 9:30 am

**Venue:** Conference Room,  
18 Ormeau Avenue,  
Belfast.