

**Governance and Audit Committee Meeting
16 February 2012, at 9:30am
The Conference Room, Public Health Agency
Ormeau Avenue, Belfast, BT2 8HS**

A G E N D A

No	Item	Sponsor
1	Welcome and Apologies	Chair
2	Declaration of Interests	Chair
3	Chair's Business <ul style="list-style-type: none"> • Letter for HSCB Audit Chair from BSO Audit Chair • Fraud, Finance and Operational Training Presentation 	Chair
4	Minutes of Previous Meeting - 8 December 2011	Chair
5	Matters Arising	Chair
6	Corporate Governance <ul style="list-style-type: none"> • PHA Corporate Risk Register at December 2011 (GAC/01/02/12) 	R Taylor
7	Information Governance <ul style="list-style-type: none"> • Information Governance Action Plan Progress Report (GAC/02/02/12) • Information Governance Strategy (GAC/03/02/12) • Records Management Strategy (GAC/04/02/12) 	R Taylor
8	PHA Assurance Framework (GAC/05/02/12)	E McClean
9	Internal Audit <ul style="list-style-type: none"> • Progress Report (GAC/ 06/02/12) • Strategy, Charter and Terms of Reference for Internal Audit Partnership Forum (GAC/07/02/12) 	C McKeown
10	Finance <ul style="list-style-type: none"> • Progress Report on Implementation of Recommendations of the RCTTWG External Auditors Report (GAC/08/02/12) • Fraud Policy and Plan (GAC/09/02/12) • Fraud Report (GAC/10/02/12) 	P Cummings

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| 11 | External Audit Plan (GAC/11/02/12) (To be tabled) | M Pitt |
| 12 | Emergency Preparedness | G Waldron |
| 13 | Audit Committee Self Assessment (GAC/12/02/12) | Chair |
| 14 | Learning from SAI's Report (GAC/13/02/12) | P Cullen |
| 15 | Date, time and venue of next meeting
19 April 2012, at 9.30 am, Conference Room, Ormeau Avenue, Belfast. | |