

**Governance and Audit Committee Meeting
Thursday 7 February 2013 at 1:00pm,
PHA, Conference Room,
18 Ormeau Avenue, Belfast, BT2 8HS**

A G E N D A

| No | Item | Paper | Sponsor |
|-----------|--|--|---------------------------|
| 1. | Welcome and Apologies | | Chair |
| 2. | Declaration of Interests | | Chair |
| 3. | Chair's Business | | Chair |
| 4. | Minutes of the PHA GAC Meeting held on 13 December 2012 | | Chair |
| 5. | Matters Arising | | Chair |
| 6. | Information Governance | | |
| | - Information Governance Action Plan Update | GAC/01/02/13 (for Noting) | Miss Taylor |
| | - PHA Data Protection and Confidentiality Policy | GAC/02/02/13 (for Approval) | Miss Taylor |
| 7. | Internal Audit | | |
| | - Action Plan for Management of Voluntary & Community Organisation Contracts (including visits to Voluntary Organisations) 2012/13 | GAC/03/02/13 (for Approval) | Dr Harper |
| | - Progress Report | GAC/04/02/13 (for Approval) | Mrs McKeown |
| 8. | Finance | | |
| | - Fraud Liaison Officer Update | GAC/05/02/13 (for Noting) | Mr Cummings |
| | - Final Accounts Timetable | GAC/06/02/13 (for Noting) | Mr Cummings |
| 9. | External Audit: PHA Audit Strategy | GAC/07/02/13 (for Noting) | |
| 10. | Business Services Transformation Project - Verbal Update | | Mr Cummings Mr McClean |

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| 11. Board Governance Self-Assessment Tool for All DHSSPS Sponsored ALBs | GAC/08/02/13 (for Noting) | Chair |
| 12. Audit Committee Self-Assessment Checklist | GAC/09/02/13 (for Noting) | Chair |
| 13. Any other business | | Chair |
| 14. Date of next meeting To be agreed | | Chair |