

GOVERNANCE AND AUDIT COMMITTEE MEETING

**Thursday 6 February 2014, 10.00am,
Public Health Agency Conference Room,
18 Ormeau Avenue, Belfast, BT2 8HS**

No	Item	Paper	Sponsor
1.	Welcome and Apologies		Chair
2.	Declaration of Interests		Chair
3.	Chair's Business		Chair
4.	Minutes of the previous GAC meeting - 5 December 2013		Chair
5.	Matters Arising		
6.	Corporate Governance		
	<ul style="list-style-type: none"> • Corporate Risk Register at 31 December 2013 • Review of Standing Orders <i>(for recommendation for PHA board approval)</i> • Review of Standing Financial Instructions <i>(for recommendation for PHA board approval)</i> • Review of PHA Scheme of Delegated Authority <i>(for recommendation for PHA board approval)</i> 	<p>GAC/01/02/14 (for approval)</p> <p>GAC/02/02/14 (for approval)</p> <p>GAC/03/02/14 (for approval)</p> <p>GAC/04/02/14 (for approval)</p>	<p>Mr McClean</p> <p>Mr McClean</p> <p>Mr S Christie</p> <p>Mr S Christie</p>
7.	Information Governance Update		Miss Taylor
8.	Internal Audit Progress Report	GAC/05/02/14 (for noting)	Mrs McKeown
9.	Finance		
	<ul style="list-style-type: none"> • Report To Those Charged With Governance Progress Report • Fraud Liaison Officer Update Report • Timetable for the Annual Accounts and Report Process • BSTP Update 	<p>GAC/06/02/14 (for noting)</p> <p>GAC/07/02/14 (for noting)</p> <p>GAC/08/02/14 (for noting)</p> <p>GAC/09/02/14 (for noting)</p>	<p>Mr S Christie</p> <p>Mr S Christie</p> <p>Mr S Christie</p> <p>Mr S Christie</p>
10.	External Audit: PHA Audit Strategy	GAC/10/02/14 (for noting)	Ms Carville

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| 11. | Audit Committee Self-Assessment Checklist | GAC/11/02/14
(for noting) | Chair |
| 12. | SBNI Generic Standards Audit: Section 12,
Safeguarding Board (NI) Act 2011 | GAC/12/02/14
(for noting) | Ms Turbitt |
| 13. | Any other business | | Chair |
| 14. | Items to be brought to PHA Board | | Chair |
| 15. | Date of next meeting | | Chair |

Date: 10 April 2014

Time: 10:00 am

Venue: Conference Rooms 3 & 4
2nd floor, Linenhall Street
Belfast