

AGENDA

GOVERNANCE AND AUDIT COMMITTEE MEETING
Thursday 4 February 2016, 10:00am
5th Floor Meeting Room, 12-22 Linenhall Street, Belfast, BT2 8BS

No	Item	Paper	Sponsor
1.	Welcome and Apologies		Chair
2.	Declaration of Interests		Chair
3.	Chair's Business		Chair
4.	Minutes of the previous GAC meeting - 9 December 2015		Chair
5.	Matters Arising		
6.	Corporate Governance		
	<ul style="list-style-type: none"> • Corporate Risk Register at 31 December 2015 	GAC/01/02/16 (for approval)	Mr McClean
	<ul style="list-style-type: none"> • Review of Standing Orders <i>(for recommendation for PHA board approval)</i> 	GAC/02/02/16 (for approval)	Mr McClean
	<ul style="list-style-type: none"> • Review of Standing Financial Instructions <i>(for recommendation for PHA board approval)</i> 	GAC/03/02/16 (for approval)	Mr Cummings
	<ul style="list-style-type: none"> • Review of PHA Scheme of Delegated Authority <i>(for recommendation for PHA board approval)</i> 	GAC/04/02/16 (for approval)	Mr Cummings
7.	Information Governance		
	<ul style="list-style-type: none"> • Information Governance Action Plan Update 	GAC/05/02/16 (for noting)	Miss Taylor
	<ul style="list-style-type: none"> • PHA Records Management Policy <i>(for recommendation for PHA board approval)</i> 	GAC/06/02/16 (for approval)	Miss Taylor
8.	Internal Audit		
	<ul style="list-style-type: none"> • IA Progress Report 	GAC/07/02/16 (for noting)	Mrs McKeown
	<ul style="list-style-type: none"> • IA Shared Services Audit 	GAC/08/02/16 (for noting)	Mrs McKeown
9.	Finance		
	<ul style="list-style-type: none"> • Report to Those Charged with Governance Progress Report 	GAC/09/02/16 (for noting)	Mr Cummings
	<ul style="list-style-type: none"> • Fraud Liaison Officer Update Report 	GAC/10/02/16 (for noting)	Mr Cummings
	<ul style="list-style-type: none"> • Timetable for the Annual Accounts and Report Process 2015/16 	GAC/11/02/16 (for noting)	Mr Cummings

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| 10. | External Audit: PHA Audit Strategy
2015-16 | GAC/12/02/16
(for noting) | Mr Wilkinson |
| 11. | AHP Assurance Framework | GAC/13/02/16
(for noting) | Mrs Tennyson |
| 11. | Any other business | | |
| 12. | Date of next meeting | | Chair |
| | Date: 11 April 2016 | | |
| | Time: 12 noon | | |
| | Venue: CR 3 & 4 floor Meeting Room
12-22 Linenhall Street
Belfast | | |