



## Browsealoud

**Browsealoud** can read aloud and translate this website and the downloaded PDFs. It helps people with dyslexia, mild visual impairments or those whose first language is not English to access the information on the site.

It is primarily for reading aloud information or displaying it in another way but it can also be used to translate web pages into a number of languages using Google translate. It speaks the translated text where there is a matching voice available. (languages with a voice are listed first in the drop down menu). Languages are listed in the translated language so the accompanying document may be used to identify these in English.

### To translate text on the site

1. Select the browse aloud icon ( top right of screen, bottom left on a mobile)
2. The browse aloud toolbar will be displayed (you can move it where you want )
3. Select your language under the icon of the world/globe
4. Select your text with your mouse and the hover to speak(finger pointer) should start to translate and if a voice is available for that language will speak the translation
5. To stop the translation select the stop/start icon and reselect English on the Language drop down (world/globe icon) before closing the toolbar.

### To translate a PDF on the site

1. Select the browse aloud icon ( top right of screen)
2. The browse aloud toolbar will be displayed
3. Select the PDF you want to translate and open it
4. Select your language under the icon of the world/globe (the lines of English text will be covered by the translated text but in some instances you will see English text sticking out below the translation when the translation runs shorter than the English)
5. If you want to **print** this text then select all text and copy and paste into a word document
6. To stop the translation, select English on the language drop down (world icon) before closing the toolbar.

The  Help icon explains the toolbar settings