

## **Attitudes and Behaviours of staff in primary care services towards COVID-19 vaccination Survey**

### **Privacy Statement**

The Public Health Agency would like to find out about your views and experience of the COVID-19 vaccination programme. This will help us determine if the roll out of the vaccination programme among staff in primary care services is working well or identify any barriers that may prevent people from having the vaccine.

The Survey has been commissioned by the COVID-19 Vaccination Programme Oversight Board which is responsible for the delivery of the COVID-19 vaccine. The Public Health Agency has been asked to conduct the survey and to analyse and report back the results.

This privacy statement provides a broad description of the way the Public Health Agency processes your personal information with regards to the survey. If you have any questions on how your own personal information is processed, you may need to contact us directly.

### **Your contribution**

Your participation is voluntary, and we greatly appreciate any feedback you give. Your feedback is important as it's the best way for us to understand your experience and views on the COVID-19 vaccination.

### **Why this survey is needed?**

This survey will allow us to identify any barriers that may prevent people from having the vaccine. We are currently working on ways to improve the uptake of the vaccine among staff in primary care services and an essential part of this is to understand staff attitudes and behaviours on the vaccine.

The information gathered through this survey contributes to:

- an insight into attitudes to the vaccine and barriers to uptake of the vaccine amongst staff in primary care services.
- future messaging to encourage people to have the vaccine and alleviate any concerns they may have.

### **What information is collected and how your evaluation responses are used?**

We only collect the information we need to. This will contain:

- survey responses
- your gender, age, ethnic group and postcode.

Your personal information will be used to:

- analyse responses by demographic factors such as your gender, age, ethnic group
- analyse responses by geographic areas such as Trust, District Council, and Multiple Deprivation Measure area based on your postcode.

This information will be used to help inform key messaging and increase uptake of the vaccination programme.

Access to your individual responses is restricted to authorised analysts within the PHA. The survey dataset will not be shared with any other organisations or individuals. Information collected for the survey will be treated confidentially and used in a way that does not identify you personally. The results of the analysis are anonymous and aggregated. The results of the survey analysis will be shared with the COVID-19 Vaccination Programme Oversight Board and HSC partners.

### **The lawful basis for processing your personal information**

The law on protecting personal information, known as the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, allows us to use your personal information.

As a statutory organisation created under the Health and Social Care (Reform) Act (Northern-Ireland) 2009 <https://www.legislation.gov.uk/nia/2009/1/contents> the Public Health Agency is required to conduct certain activities as part of its health improvement/health protection function, for which the processing of this data is necessary (see Section 13, Sub-section (4)(b) of the Act).

We process both personal data and special categories of personal data, particularly data about your health, for this purpose. The sections of the UK GDPR and the Data Protection Act that apply are:

- UK GDPR Article 6(1)(e) – processing is necessary for the performance of a task carried out in the public interest
- UK GDPR Article 9(2)(i) – processing is necessary for reasons of public interest in the area of public health
- Data Protection Act Schedule 1 Part 1 (3) – reasons of public interest in the area of public health

### **Do I need to give my consent?**

The data is obtained on a lawful basis as outlined above and therefore you do not need to give consent.

### **Do you share my personal data with anyone else?**

This survey will be conducted via Survey Monkey and they are obligated to protect your information and comply with the UK General Data Protection Regulation <https://www.surveymonkey.co.uk/mp/legal/privacy/> . SSL encryption is used to ensure that responses are stored securely to SurveyMonkey servers.

The PHA do not have access to the names and contact details of staff in primary care services who are contacted in relation to the survey. Staff will be invited to take part in the survey via an email distributed via their own primary care service organisation. No unique survey identifier is used therefore no-one will know whether or not you took part in the survey. All data will be password protected and stored securely on PHA network drives accessible only to the research team.

**Do you transfer my personal data to other countries?**

No.

**How long do you keep my personal data?**

We will only retain your data for as long as necessary, in line with our Retention and Disposal Schedule and specific guidance issued by the Department of Health in Northern Ireland (Good Management, Good Records – available at <https://www.health-ni.gov.uk/articles/good-records-good-management-foreword>). This means that we will keep your personal data for a period of up to 2 years.

**Your rights**

Taking part in the survey is voluntary. Participating gives you the opportunity to provide feedback on your experience. You don't have to answer every question if you don't want to. If you decide you do not want to take part in the survey there is no need to proceed any further.

**How do I complain if I am not happy?**

If you are unhappy with any aspect of this privacy information sheet, or with how your personal information is being processed, please contact the Data Protection Officer at the following address:-

**Data Protection Officer:**

Name: Rosemary Taylor

Address: Public Health Agency, 12-22 Linenhall Street, Belfast, BT2 8BS

Telephone: 028 9536 3519

Email: [dpo.pha@hscni.net](mailto:dpo.pha@hscni.net)

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

**Information Commissioner's Office**

Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

Tel: 0303 123 1113

Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)

<https://ico.org.uk/global/contact-us/>

<https://ico.org.uk/concerns/handling/>

**How to contact us:**

Please contact us if you have any concerns about our privacy information sheet or if you require more information about this work. Please contact:

Elaine Wilmot  
Health Intelligence Manager  
Public Health Agency  
County Hall  
Ballymena  
BT42 1QB  
Tel: 028 9536 2878  
Email: [elaine.wilmot@hscni.net](mailto:elaine.wilmot@hscni.net)

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