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| Title of Meeting | Public Health Agency Governance and Audit Committee |
| Date | 10 October 2023 at 10am |
| Venue | Meeting Rooms 2 and 3, 2 nd Floor, 12/22 Linenhall Street |

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| 1 | Welcome and Apologies | Chair |
| 2 | Declaration of Interests | Chair |
| 3 | Minutes of the previous meeting held on 12 September 2023 | Chair |
| 4 | Matters Arising | Chair |
| 5 | Chair's Business | Chair |
| 6 | Corporate Governance | Mr Wilson |
| | <ul style="list-style-type: none"> • Corporate Risk Register (at 30 September 2023) GAC/36/10/23 (for approval) • HSCQI Directorate Risk Register GAC/37/10/23 (for noting) • Risk Management Policy and Strategy GAC/38/10/23 (for approval) • Complaints Report GAC/39/10/23 (for noting) | |
| 7 | Internal Audit | Mrs McKeown |
| | <ul style="list-style-type: none"> • Progress Report GAC/40/10/23 (for noting) • Mid-Year Follow up on Outstanding IA Recommendations 2022/23 GAC/41/10/23 (for noting) • Shared Service Audits GAC/42/10/23 (for noting) • Mid-Year Assurance Statement to the Public Health Agency from the Head of Internal Audit GAC/43/10/23 (for noting) | |

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| 8 | Information Governance | | Mr Wilson |
| | <ul style="list-style-type: none"> • Information Governance Action Plan 2023/24 • Information Governance Strategy and Framework • Records Management Policy • Data Breach Incident Response Policy | <p>GAC/44/10/23 (for noting)</p> <p>GAC/45/10/23 (for approval)</p> <p>GAC/46/10/23 (for approval)</p> <p>GAC/47/10/23 (for approval)</p> | |
| 9 | Contract Assurance Process – 2023/24 Report | GAC/48/10/23 (for noting) | Mr Wilson |
| 10 | Finance | | |
| | <ul style="list-style-type: none"> • Fraud Liaison Officer Update Report | GAC/49/10/23 (for noting) | Ms McCaig |
| 11 | External Auditor’s Report to those Charged with Governance (Final) | GAC/50/10/23 (for noting) (Paper to follow) | Mr McCance |
| 12 | PHA Mid-Year Assurance Statement <i>(for recommendation to PHA Board for approval)</i> | GAC/51/10/23 (for approval) | Mr Wilson |
| 13 | Draft Governance and Audit Committee Self-Assessment | GAC/52/10/23 (for approval) | Chair |
| 14 | SBNI Declaration of Assurance | GAC/53/10/23 (for noting) | Mr Wilson |
| 15 | Any Other Business | | |
| 16 | Details of next meeting: <i>To be agreed</i> | | |