

PROCUREMENT REVIEW PROJECT (T.U.P.E. SCOPING EXERCISE)

(Appendix 1)

Name of Provider Derry Healthy Cities Contact details: Shauna Houston; shauna@derryhc.com; 02871611384

Locality Regional: Project

TERMS & CONDITIONS	POST 1	POST 2	POST 3	POST 4
Type of Contract	Part time Project (25 hours per week)			
Rate of Pay Per Hour	£13.69			
Average hours per week over the last 6 months	23.25 (21.5 hours per week up until end Aug. 15 then 25 hours per week from 1 st Sept.			
Pay Scale [If applicable] [e.g. - £6.77 to £8.36 per hour]	£13.69 per hour (£25, 627 gross per annum, paid on a pro rata basis)			
Enhancement Rates Paid [if applicable] Saturday Duty Sunday Duty Unsocial Duty – After 7pm at night Bank Holiday Duty	None Toil policy in operation			
Annual Leave Entitlement [Days per year]	25 days per year plus statutory			

	bank holidays on a pro rata basis			
Sick Leave Arrangements [e.g. – In the PHA this is 6 months full pay, 6 months ½ pay then SSP only]	5 months full pay and 5 months half pay then SSP only			
Mileage Rate [if applicable] [Rate paid per mile]	50.5 p per mile			
Other relevant Terms and conditions	Additional Customary Holidays to include first Monday and Tuesday in August, Christmas eve. Special Leave: Death / funeral of immediate family 3 days; funeral of near relative 1 day; serious family illness 2 days; moving house (after 6 months service and not more than once every 3 years) 1 day.			

We hereby warrant the accuracy of this information
Signed (Authorised signatory on behalf of the Provider):

Dated 8/12/15

